

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 21 February 2018 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr N Blair (Chairman) Mr S Jones
Ms A Bourne Mr D O'Brien
Mrs V Bruce Mr L Rolfe
Ms S Jagers

In attendance: 3 member of the public, District Cllr T Hawkins and Mrs K Baptie
(Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

Mr Mark Proud raised a request he had received that his barn be used for a consultation meeting for the Bourn Airfield Development, and sought the views of the Parish Council, as he felt uncomfortable about the situation. The Parish Council explained that it had agreed not to engage or consult with the developers until after the Examination in Public, and suggested that this could perhaps be dealt with in the future and that perhaps the Village Hall or the Jubilee Playing Fields could be used. This is to be an agenda item for the next meeting.

Mr Anthony Taylor outlined a slight change to the application with Highways for the farm access, and also reported an extension to the storage application on the Airfield.

District Cllr Tumi Hawkins had nothing to report.

1. Apologies for absence

Apologies had been received from Tara Watts, whose resignation from the Parish Council was noted, and from District Cllr Ruth Betson.

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

Cllrs O'Brien and Jones declared an interest in item 5.3 as members of Bourn Sports Club.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting

RESOLVED that the minutes of the meeting on 17 January be approved and signed by the Chairman.

4. Matters arising from the last meeting or a previous meeting**4.1 (5.1) Green Energy S106 funding – to consider a letter to Skylark Meadows Solar Parks**

Nothing to report as the letter had not yet been finalised.

4.2 (8.3) SCDC Funding Pot – to consider potential projects

Cllr O'Brien had established that the Parish Council is still eligible.

4.3 (8.4) Construction of Bourn Historical Archive – to consider a Community Chest application

RESOLVED to apply for a grant of £1500.00 to add a History of Bourn and also to update the website. (Prop NB, 2nd LR, unanimous)

4.4 (8.6) Bourn Traffic Management – proposals for speed limits and road signage

RESOLVED that Cllr O'Brien should look into how the existing signs can be better maintained and find out whose responsibility it is to cut back foliage.

RESOLVED to put together a plan as to what the Parish Council wants in terms of signs and speed and to cost it, ^(Prop AB, 2nd SJ, unanimous) and to hold a consultation with the village in the future. This is to be an agenda item for the April meeting.

4.5 (9.5) SCDC – notice of expiry of ACV listings

On a proposition by the Chairman, it was agreed to take items 4.5.1 to 4.5.11 together.

4.5.1 (9.5.1) The Willow Tree Public House, 29 High Street

4.5.2 (9.5.2) Lalbagh Indian Restaurant, 49 Alms Hill

4.5.3 (9.5.3) Bourn Surgery, 25 Alms Hill

4.5.4 (9.5.4) Green Space, Corner of Hall Close and Church Street, Bourn

4.5.5 (9.5.5) Hall Close Play Area

4.5.6 (9.5.6) Village Stores and Post Office, 8 Short Street

4.5.7 (9.5.7) Jubilee Playing Fields, Alms Hill

4.5.8 (9.5.8) Village Hall, Short Street

4.5.9 (9.5.9) Bourn Church of England Primary Academy, Riddy Lane

4.5.10 (9.5.10) Bourn Sports Pavilion, Jubilee Playing Fields

4.5.11 (9.5.11) Broadway Play Area

RESOLVED that the Parish Council should proceed to renew the designation of all the items listed under items 4.5.1 to 4.5.11.

5. To consider reports on the progress of all ongoing projects and to see if further action is required

Items 5.1 and 5.3 were taken together.

5.1 (5.1) Green Energy S106 funding

5.3 (5.3) Bourn Sports Club Working Group proposals for modifications to Pavilion
Bourn Sports Club has provided a cheque which has been paid in.

5.2 (5.2) BT Phone Box adoption and installation of defibrillators

Cllr Rolfe reported that the matter was in hand.

5.3 (5.3) Bourn Sports Club Working Group proposals for modifications to Pavilion

Taken earlier under 5.1.

5.4 (5.4) Broadway POS

RESOLVED to purchase goals sourced by Cllr Rolfe at an approximate cost of £300.00, and that Cllr Rolfe should provide details to the Clerk so that they can be ordered.

6. To consider planning, tree work applications and any planning related matters

6.1 Planning applications received since the last meeting

6.1.1 S/0200/18/FL – The Grange, Broadway – Creation of a new agricultural farm access track to the farm buildings at The Grange

RESOLVED to support the application.

6.1.2 S/0197/18/FL – Storage land, Bourn Airfield – Retention of the existing temporary use of part of the former runway for external storage, to include but not limited to, the siting of plant, machinery, storage containers and vehicles for up to two years

RESOLVED to make no recommendation.

6.2 SCDC Decision and appeal notices – to note

6.2.1 S/3678/17/PO – Rockery Farm House, Rockery Farm – Application for modification of planning obligations attached to planning permission S/2942/14/FL for four affordable dwellings (3 affordable rented and 1 shared ownership) to all four properties being shared ownership – Permission granted.

6.2.2 S/4324/17/DC – Area GC15, Cambourne – Discharge of Condition of planning permission S/6288/05/RM - Permission granted.

6.2.3 S/4213/17/VC – 51 High Street – Variation of condition 2 (changing the design to rendering the whole building) of planning application S/3414/16/FL – Permission granted..

- 6.2.4 S/4015/17/DC – Storage building at Golders Farm, Fox Road – Discharge of condition 3 (Phase I and II Geo environmental assessment) of planning permission S/0532/17/PA – Permission granted.

6.3 Tree works applications

- 6.3.1 161 Caxton End works to dangerous tree – for information only permission granted by SCDC

Trees at allotments – The Parish Council was not happy that the works would not be starting until April as the allotment holders would be getting the plots ready by then.

7. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

7.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus Bourn Village Hall (Room hire) £90.00.

Alarm Maintenance (Fire Alarm Service)	£104.40
Salary	£75.36
NEST (Pension) (DD)	£75.30
ICO (Data Protection)	£35.00
PWLB (Loan) (DD)	£1762.90
LGS Services (Admin support)	£1013.86
Cam Valley Forum (Affiliation fee)	£10.00

Credits, including bank interest, were noted.

7.2 Play inspection report and to consider any works required

RESOLVED having considered Frank Haxton's reports, to obtain a quotation for the tree at the Jubilee Playing Field at the same time as for the sycamore trees at the allotments. Hilary Gretton is to send a specification to the Clerk.

7.2.1 Notification of annual play inspection – to consider quotation and whether Frank Haxton should attend the inspection at an additional cost

RESOLVED to contract RoSPA Play Safety to conduct the annual play inspection and to pay the additional fee of £42.00 plus VAT to enable Frank Haxton to accompany the RoSPA play inspection.

7.3 To consider any matter which is urgent because of health and safety and the Clerk's use of her delegated powers between meetings

RESOLVED having considered the quotation from Alarm Maintenance to replace two of the defective emergency lights at the pavilion at a cost of £98.00 plus VAT each, to note that this depends on the start date from the contractors, as the walls are being knocked down.

8. Members reports and items for information only unless specified

8.1 Planning Working Group report, Coalition of Parish Councils and Examination in Public report

Cllr Jones reported that they objected quite strongly because of the lack of infrastructure, on the grounds of the size of the proposed development and the fact that it would be a corridor of villages. They had also objected about the access to the Broadway.

RESOLVED that consideration of the Parish Council's policy with regard to consulting with the developers is to be an agenda item for the next meeting.

8.2 Highways

8.2.1 Report on LHI meeting and proposal that the Parish Council increases its contribution

RESOLVED that the Parish Council has agreed to the additional contribution of £890.00 to enable the scheme to proceed.

- 8.3 Special Motion to rescind decision 4.2 taken at Parish Council meeting on 15 November 2017 to purchase a bench for the Jubilee Recreation Ground. This resolution should be changed to “Purchase a recycled material picnic table with tamper-proof fixing kit from Glasdon, at a cost of £551.46 excl.VAT.”

RESOLVED to rescind the original decision and to proceed with the order of the new picnic table. (Prop DOB, 2nd NB, unanimous)

- 8.4 Approval of Confidential Minutes from EGM held on 20 December 2017 (Confidential item)

On a proposition by the Chairman, it was agreed that this item should be deferred to the end of the meeting.

- 8.5 Bourn Parish Council’s successes – to note
Nothing to add.

9. To consider correspondence/communications received

- 9.1 Invitation to the Cambridge Gliding Club meeting on 28 February 2018

RESOLVED Cllr Rolfe should attend.

- 9.2 CCC Streetworks – TTRO application, 31 Bourn Road

RESOLVED ^(Prop DOB) to object to the length of time and asks the County Council for a reduction in the amount of time the road will be closed, or to have a detailed report of the works and timings.

- 9.3 Greater Cambridge Partnership – Cambourne to Cambridge post consultation discussion

RESOLVED to invite Adrian Shepherd to either the March or April meetings.

- 9.4 SCDC Consultation on District Councillor Engagement with Parish Councils after May 2018

Noted.

- 8.4 Approval of Confidential Minutes from EGM held on 20 December 2017 (Confidential item)

At 9.45 pm, on a proposition by the Chairman, carried unopposed, in accordance with S1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, employment matters, the public were temporarily excluded from the meeting and were instructed to withdraw. Minutes Secretary left the meeting.

The meeting resumed at 9.55 pm. The Minutes Secretary rejoined the meeting. The confidential minutes were approved.

10. Closure of meeting

There being no further business, the Chairman declared the meeting closed at 9.55 pm.

Signed _____ (Chairman) _____(Date)