



Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Jo Perez

Telephone – 07701339765 / Email parish.clerk@bourn.org.uk

AGENDA

18th February 2026.

Bourn Parish Council's Meeting will be held on Wednesday 18th February 2026, 7.30 pm at the Sports Pavilion, Alms Hill, Bourn CB23 2SH

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Jo Perez

Jo Perez – Parish Clerk

12/02/2026

Parish Councillors:- Cllr A Kent, Cllr L McClure, Cllr B Jaques, Cllr D O'Brien (Chairman), Cllr L Rolfe (Vice Chairman), Cllr G Smith and Cllr P Winch-Furness

The Public and Press are cordially invited to be present.

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| 25/26-183 | To receive and approve apologies for absence. |
| 25/26-184 | To receive any declarations of interest. |
| | Comments and observations from members of the public - (comments should be relevant to items on this agenda only) |
| 25/26-185 | To approve the minutes of the parish council meeting held on the 21st January 2026 |
| 25/26-186 | To receive reports from County & District Councillors. |
| 25/26-187 | Village Survey pamphlet delivery – post office minimum spend £200.00. Discuss and decide on possible alternatives |
| 25/26-188 | Discuss the latest footpath report, including Footpath 21 and any action required |
| 25/26-189 | Discuss supplies needed for village defibrillators |
| 25/26-190 | Arrange a date in April for Bourn Airfield site visit, and discuss areas Cllrs are interested in visiting? |
| 25/26-191 | Update on the Skate Ramp removal |
| 25/26-192 | Update on quotes for base and erection of storage facility on Jubilee Playing Field |
| 25/26-193 | Discuss and approve for the Annual Playpark Inspection – due April £360.00 |
| 25/26-194 | To ratify the emergency Tree work required at the allotments, costing £500.00 and discuss if any further Tree work may be required |
| 25/26-195 | Discuss and decide on any action required for the faulty MVAS unit |
| 25/26-196 | Review and approve Bourn PC IT policy |
| 26/26-197 | Planning Applications received for comment:-
197.1 Ref:- 26/00088/S73, Golders Farm, Fox Road, Bourn. Proposal -73 to vary conditions 2 (Approved plans) and 17 (Ecological mitigation) of planning permission 25/03631/FUL (Demolition of existing barns and sheds and erection of 1 No. 4 bedroom self-build dwelling with associated parking) to reflect |

amendments to plans to include changes to window placement and design, rotation of central roof, creation of retaining wall, insertion of flue and changes to material design.

197.2 Ref:- 26/00265/HFUL, Macshill Cottage, Caxton Road, Bourn. Proposal - Installation of free-standing electric vehicle charging unit.

197.3 Ref:- 25/04810/FUL, 15 Caxton End, Bourn. Proposal -Change of use of existing garden studio from home office to ancillary accommodation.

197.4 Ref:- 26/00100/HFUL, 25 Gills Hill, Bourn. Proposal - Demolition of existing conservatory and single storey element. Part single, part two storey rear extension and single storey side extension. Render and cladding to existing external walls and alterations to fenestration. Creation of additional front site access.

25/26-198

Finance:-

198.1 Approve bank reconciliation 30.01.2026

198.2 To approve the payment schedule for February 2026

February 2026 Schedule of Payments

Payee	Description	Payment Method	Net Amount	VAT	Total
Drax	Street Lighting - 01.01.2026-30.01.2026	DD	£130.16	£6.51	£136.67
EDF	Sports Pavilion - A-90896713	DD	£225.50	£11.28	£236.78
EDF	Sports Pavilion - A-37F911D0	BACS			
O2	Clerk Mobile	DD	£13.43	£2.69	£16.12
Clerk	January Payroll	S/O	£1,143.96		£1,143.96
Clerk	Expenses WFH	BACS	£20.00		£20.00
Clerk	Expenses Ink	BACS	£6.49		£6.49
Nest	Pension	DD	£112.56		£112.56
HMRC	PAYE/NI	BACS	£181.65		£181.65
Amarilla Molnar	Caretaker Duties (January 3.5 hrs)	BACS	£70.00		£70.00
Lloyds Bank	Service Charge	PAY	£4.25		£4.25
Parish Council Websites	Monthly Charge (Jan-Feb)	BACS	£25.00	£5.00	£30.00
Greenscape Tree and Garden Services	Emergency Tree work - allotments	BACS	£500.00	£0.00	£500.00
	Total	-	£2,433.00	£25.48	£2,458.48

25/26-199

Payments Received January 2026

- £28.00 Bourn Gaming Club

25/26-200

Items for next agenda (March 2026).