



Bourn Airfield St Neots Road Bourn Cambridge CB23 2TQ

Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Jo Perez

Telephone – 07701339765 / Email parish.clerk@bourn.org.uk

AGENDA

15th April 2026.

Bourn Parish Council's Meeting will be held on Wednesday 15th April 2026, 8.00 pm at the Sports Pavilion, Alms Hill, Bourn CB23 2SH

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Jo Perez

Jo Perez – Parish Clerk
09/04/2026

Parish Councillors:- Cllr A Kent, Cllr L McClure, Cllr B Jaques, Cllr D O'Brien (Chairman), Cllr L Rolfe (Vice Chairman), Cllr G Smith and Cllr P Winch-Furness

The Public and Press are cordially invited to be present.

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|-----------------|--|
| 26/27-1 | To receive and approve apologies for absence. |
| 26/27-2 | To receive any declarations of interest.
Comments and observations from members of the public - (comments should be relevant to items on this agenda only) |
| 26/27-3 | To approve the minutes of the parish council meeting held on the 18th March 2026 |
| 26/27-4 | To receive reports from County & District Councillors. |
| 26/27-5 | Discuss the latest footpath report, and any action required |
| 26/27-6 | Feedback following Bourn Airfield site visit |
| 26/27-7 | Update on quotes for base and erection of storage facility on Jubilee Playing Field |
| 26/27-8 | Update on new MVAS unit order |
| 26/27-9 | Update on Parish Council Elections – May 2026 |
| 26/27-10 | Update on CCAN Membership renewal |
| 26/27-11 | Update on quotations and contributions for a replacement defibrillator |
| 26/27-12 | Planning Applications received for comment:-
12.1 26/0320/TTPO, 143 Caxton End Bourn Cambridgeshire CB23 2ST. Proposal:
T1: Beech - Crown raise over roadway and driveway by removing 2 meters
12.2 26/0341/TTCA, 100 Alms Hill Bourn Cambridgeshire CB23 2SZ Proposal: T1
and T2 - Lime (Front of Property) - Trunks cut them down to ground level The
trunks are about 10ft in height. Both are covered in ivy, seem dead
12.3 26/01208/REM, Bourn Airfield St Neots Road Bourn Cambridgeshire,
Proposal: Reserved matters for landscaping details at the western access - partial
discharge of conditions to address conditions 1, 7, 9, 10, 25 and 35 in connection
with outline permission S/3440/18/OL. Outline planning application was EIA
development. |

12.4 26/01218/FUL, Bourn Cofe Primary School Riddy Lane Bourn Cambridgeshire, Proposal: Erection of new 2 metre high boundary fencing across the school site and the installation of 2 metre high automated vehicular and pedestrian gates to the main entrance.

12.5 S/3440/18/COND12C, Bourn Airfield St Neots Road Bourn Cambridge CB23 2TQ, Proposal: Submission of details required by condition 12 (Neighbourhood Design Code - Hawthorn Gate) of outline planning permission S/3440/18/OL

26/27-13

Finance:-

13.1 Approve bank reconciliation 31.03.2026

13.2 To approve the payment schedule for April 2026

13.3 Internal Audit scheduled for 29th April. Bourn PC has been notified that it will be subject to an intermediate review as part of a 5% sample of Parish Councils that would normally carry out a basic review.

April 2026 Schedule of Payments

<u>Payee</u>	<u>Description</u>	<u>Payment Method</u>	<u>Net Amount</u>	<u>VAT</u>	<u>Total</u>
Drax	Street Lighting - 01.03.2026 - 31.03.2026	DD	£106.17	£5.31	£111.48
EDF	Sports Pavilion - A-90896713	DD	£132.45	£6.62	£139.07
O2	Clerk Mobile	DD	£14.23	£2.85	£17.08
Clerk	April Payroll	BACS	£1,168.99		£1,168.99
Clerk	Expenses WFH, Ink and mileage	BACS	£42.69		£42.69
HMRC	PAYE/NI	BACS	£197.27		£197.27
Pension	Nest	DD	£115.86		£115.86
Amarilla Molnar	Caretaker Duties (5.5 hours March)	BACS	£110.00		£110.00
Parish Council Websites	Monthly Charge (March -April)	BACS	£25.00	£5.00	£30.00
CAPALC/NALC/DPO	Membership fee	BACS	£484.52		£484.52
SCDC	Allotment fee	DD	£50.00		£50.00
MC Maintenance	Grass Cutting 10/03/2026 & 24/03/26	BACS	£350.00	£70.00	£420.00
Lloyds Bank	Service Charge	PAY	£4.25		£4.25
SCDC	Waste Collection 01.4.26 - 31.03.27	BACS	£384.28		£384.28
Mallatite	Speed Indication Device (50% of total cost)	BACS	£1,379.45	£275.89	£1,655.34
SmartStart Solutions	Removal of Defib cabinet	BACS	£35.00		£35.00
-	<u>Total</u>	-	<u>£4,600.16</u>	<u>£89.78</u>	<u>£4,930.83</u>

26/27-14

Payments Received March 2026

- **£120.00** Bourn Scouts/Cubs/Beavers (Feb usage)
- **£200.00** Sports Club – payment for Floodlight usage
- **£5.68** EV charger Feb
- **£50.00** Compensation from Lloyds Bank
- **£28.00** Gaming Club (Feb usage)

26/27-15

Items for next agenda (May 2026 – Annual Meeting).