



Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Jo Perez

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AGENDA

22nd July 2026.

Bourn Parish Council's Meeting will be held on Wednesday 22nd July 2026 at 7.30 pm at the Sports Pavilion, Alms Hill, Bourn CB23 2SH

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Jo Perez

Jo Perez – Parish Clerk

16/07/2026

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| 26/27-59 | To receive and approve apologies for absence. |
| 26/27-60 | To receive any declarations of interest. |
| | Comments and observations from members of the public - (comments should be relevant to items on this agenda only) |
| 26/27-61 | To approve minutes of the parish council meeting held on 17th June 2026. |
| 26/27-62 | To receive reports from County & District Councillors. |
| 26/27-63 | Discuss CCTV - further signage, accessing footage and recent vandalism. |
| 26/27-64 | Playpark Inspection – update on repairs by Councillors |
| 26/27-65 | Discuss and decide on quotations received for new play equipment and whether to apply for Grantscape Funding through Mick George for the equipment, deadline 28th August 2026. |
| 26/27-66 | Update on the bridge on Footpath 22. |
| 26/27-67 | Discuss the relationship between the Parish Council and the Sports Committee, including responsibilities, storage, tennis courts, floodlights etc. |
| 26/27-68 | Discuss the future of the planned storage facility and decide on the way forward. |
| 26/27-69 | Discuss and decide on quotations received for the work to be undertaken to restore the area on the playing field where the skate ramp has been removed. |
| 26/27-70 | Update on the donations received so far for a new defibrillator and next steps. |
| 26/27-71 | Update on the mounting of the new MVAS and discuss and decide on the possibility of repairs to the old MVAS unit being carried out. |
| 26/27-72 | Discuss the email received regarding a Community Pantry and the proposal put forward. |
| 26/27-73 | Discuss and decide on quotations received to carry out additional maintenance work around the playpark, including the replacement of broken patio slabs, additional Tree work around the perimeter of the play park. |
| 26/27-74 | Feedback from Cllr Kent following the Climate meeting she attended. |

- 26/27-75 Feedback from Cllr Kent following attendance at a neighbourhood watch meeting.
- 26/27-76 Discuss and decide on the purchase and planting of a Mature Tree 3-4metres to replace the Tree that was removed behind the Tennis Courts.
- 26/27-77 Discuss the email received from a resident regarding the dangers on Caxton Road and whether the PC could consider an LHI application at the next opportunity.
- 26/27-78 Discuss and decide whether the Parish Council meets in August and if not to approve the scheme of delegation whilst not meeting.
- 26/27-79 Planning Applications received for comment and ratify decisions made when PC did not meet:-
- 79.1 Reference: 26/02247/HFUL, Site address: 56 High Street Bourn Cambridgeshire CB23 2TR, Proposal: Retrospective heightening of the chimney stack with three courses of brickwork, and retrospective full rethatch and installation of firewall membrane and associated replacement flue and flaunching.
- 79.2 Reference: 26/01681/LBC, Site address: 56 High Street Bourn Cambridgeshire CB23 2TR, Proposal: Heightening of the chimney stack with three courses of brickwork for fire prevention, and retention of full rethatch and installation of firewall membrane and associated replacement flue and flaunching.
- 79.3 Reference: 26/02018/HFUL, Site address: 25 Gills Hill Bourn Cambridgeshire CB23 2TS, Proposal: Ground floor rear/side extension and first floor rear extension, following demolition of existing conservatory and temporary caravan. Creation of new front access.
- 79.4 Reference: 26/02330/REM, Reference: Proposal: 26/02330/REM, Proposal: Reserved matters application for the appearance, layout and scale following outline planning permission 23/03849/OUT (Outline planning application of 5 self-build plots, with all matters reserved except for access).
- 79.5 Reference: 26/02264/REM, Site address: Bourn Airfield St Neots Road Bourn Cambridgeshire, Proposal: Reserved matters application for the approval of access, appearance, landscaping, layout and scale for the pumping station and electrical substation and partial discharge of conditions to address conditions 1, 7, 9, 10, 25, 35, 39, 41 and 47 in connection with outline permission S/3440/18/OL. Outline planning application was EIA development.
- 26/27-80 Finance.
- 80.1 To approve bank reconciliation 30.06.2026
- 80.2 To approve the payment schedule for July 2026

July 2026 Schedule of Payments

<u>Payee</u>	<u>Description</u>	<u>Payment Method</u>	<u>Net Amount</u>	<u>VAT</u>	<u>Total</u>
Drax	Street Lighting - 01.06.2026 -31.06.2026	DD	£81.02	£4.05	£85.07
EDF	Sports Pavilion - A-90896713	DD	£58.04	£2.90	£60.94
O2	Clerk Mobile	DD	£14.86	£2.97	£17.83
Clerk	July Payroll	BACS	£1,168.79		£1,168.79
Clerk	Expenses WFH, Ink and Mileage	BACS	£37.49		£37.49
HMRC	PAYE/NI	BACS	£197.47		£197.47
Pension	Nest	DD	£115.86		£115.86
Amarilla Molnar	Caretaker Duties (3 hours June)	BACS	£60.00		£60.00
Parish Council Websites	Monthly Charge (June-July)	BACS	£25.00	£5.00	£30.00

MC Maintenance	Grass Cutting - May	BACS	£350.00	£70.00	£420.00
MC Maintenance	Grass and Verge Cutting - 10th & 23rd June	BACS	£800.00	£160.00	£960.00
SCDC	Uncontested Election Costs	BACS	£135.00	£0.00	£135.00
The Pest Company	Removal of wasp nest - playpark entrance	BACS	£100.00	£20.00	£120.00
Bright Pay	Payroll Software	DD	£84.00	£16.80	£100.80
Amazon	Toilet Rolls - Sports Pavilion	DC	£14.99	£3.00	£17.99
Amazon	Bin Bags - Sports Pavilion	DC	£4.24	£0.85	£5.09
Lloyds Bank	Service Charge	PAY	£4.25		£4.25
-	Total	-	£3,251.01	£285.57	£3,536.58

80.3 Discuss and decide on the PC moving their current account across to Unity Trust due to the recent issues with Lloyds Bank.

80.4 Discuss and decide on the grant request from Bourn Allotment Society

26/27-81

Payments received - June

- **£28.00** Bourn Gaming club (May)
- **£230.00** Scouts/Cub/Beavers (April & May)
- **£1,200.00** Sports Club
- **£250.00** Donations to Defibrillator

26/27-82

Discuss date for next meeting

26/27-83

Items for next agenda.